

BLOXHAM PARISH COUNCIL

MONDAY 6 JANUARY 2025

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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20 December 2024

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 6 January 2025 at 7.00pm** in the small meeting room at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

District Councillors Gordon Blakeway, David Hingley and Rob Pattenden and County Councillor Kieron Mallon are also invited to attend.

In accordance with the Equality Act 2006 & the Equality Act 2010, if any members of the public require assistance and support to enable them to access the Parish Council meeting, please contact the Clerk.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:00pm – 7:05pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:00pm – 7:05pm

3. **Declarations of Interest**

(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.

(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:05pm – 7:10pm

4. **Minutes** - To confirm the minutes of the meetings held on 2 December 2024. **(Attached)**
7:10pm – 7:15pm

5. **Matters Arising** - To discuss any issues arising from the minutes of 2 December 2024.
7:15pm – 7:20pm

6. **Chairman's Announcements**
7:20pm – 7:30pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:30pm – 7:40pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
7:40pm – 7:50pm
9. **Parish Council Grants 2025/2026** – To discuss the applications for Parish Council grants for 2025/2026. **(Previously circulated)**
7:50pm – 8:05pm
10. **Village Matters**
 - i) Flooding – To discuss the recent flooding in the village.
 - ii) Air Quality – To discuss measurements of air quality outside the shops on High Street.
 - iii) Village Defibrillators – To discuss the responsibilities for defibrillators in the village. **(Report to follow)**
 - iv) Remembrance Day Parade 2025 – To discuss the Parish Council's role in the event in 2025.
 - v) School Warning Flashing Amber Lights – To make comments on the County Council's consultation. The deadline is 10 January 2025. **(Information previously circulated)**
 - vi) Repair of Drainage Channel at Jubilee Hall – To discuss a quote from Bloxham School with regard to the repairs. **(Quote to follow)**
8:05pm – 8:20pm
11. **Planning**
 - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Attached)**
 - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Attached)**
 - iii) Local Plan Consultation – To make comments on Cherwell District Council's consultation. The deadline is 14 February 2025. **(Information previously circulated)**
 - iv) Bloxham Neighbourhood Development Plan – To receive an update on the review of the Bloxham Neighbourhood Development Plan and review the Housing Needs Assessment. **(Report to follow)**
 - v) Potential Single Dwelling Development in Bloxham – To discuss a request from a resident to present details of a potential single dwelling on his land in Bloxham.
8:20pm – 8:50pm
12. **Parish Council Matters**
 - i) Vacancies – To consider any applications for co-option onto the Parish Council.
 - ii) Drop-In and Chat – To discuss any issues raised at the Drop-In and Chat on 14 December 2024.
 - iii) EV Charging Points – To discuss the proposal for EV charging points at Jubilee Park.
8:50pm – 9:00pm

13. **Financial Matters**

i) Financial Matters

- To approve the accounts for payment; and
- To note the income received since the last meeting, the uncashed receipts & payments and the bank reconciliation. **(Reports to follow)**

ii) Budget Monitoring – To note the budget monitoring report for 2024/2025. **(Report to follow)**

iii) General and Ear-Marked Reserves – To note and approve the Parish Council's Reserves. **(Report to follow)**

iv) Section 106 Funds – To discuss the Section 106 funds held at Oxfordshire County Council, which have been allocated to Bloxham. **(Report to follow)**

v) Members' Allowances 2024/2025 – To consider the Report of the Independent Parish Remuneration Panel. **(Report to follow)**

9:00pm – 9:10pm

14. **Correspondence** – Items of correspondence will be circulated to members. **9:10pm – 9:15pm**

15. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 16, 17 & 18 on the grounds that it could involve the likely disclosure of private and confidential information.

9:15pm – 9:20pm

16. **Bloxham Neighbourhood Development Plan (BNDP)** – To consider a quote for support with the BNDP. **(To follow)**

9:20pm – 9:25pm

17. **Right of Access** – To discuss the Parish Council's agreement with Bloxham School regarding the right of access across Jubilee Park to Dewey Sports Centre.

9:25pm – 9:30pm

18. **Grass Cutting Contracts** – To consider quotes for the grass cutting contracts for 2025/2026. **(Quotes to follow)**

9:30pm – 9:35pm

19. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.00pm at Jubilee Hall, Barley Close, Bloxham. Please check the agenda for clarification the week before the meeting.

- Monday 3 February 2025
- Monday 3 March 2025
- Monday 7 April 2025
- Thursday 24 April 2025 (Bloxham Annual Parish Meeting)
- Monday 12 May 2025

9:35pm

20. **Items for the Future Agendas/Items of Information**

- Traffic Calming Working Group & Community Speed Watch
- 'Build Our Future', St Mary's Church Project

9:35pm

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am.

Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Saturday 11 January 2025

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk